***STAPLEFORD ABBOTTS PARISH COUNCIL***

c/o Kirsty McArdle, Parish Clerk

The Cow Shed, Bons Farm, Stapleford Rd, Stapleford Abbotts RM4 1RP

Tel: 07864564504, Email: StaplefordAbbottsParishCouncil@gmail.com

I hereby summon the Members of Stapleford Abbotts Parish Council to full meetings of the Parish Council taking place at 7:15pm in the Village Hall, Stapleford Abbotts on Tuesday 7th January 2020

Kirsty McArdle

Clerk to the Parish

21st Jan 2020

**AGENDA**

**Village Hall, Tuesday 4th February 2020**

|  |  |
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| 1 | **Apologies for Absence** |
|  |  |
| 2 | **Declarations of Interest**  |
|  |  |
| 3 | **Minutes of last Meeting: January 2019** |
|  |  |
| 4 | **Matters Arising**  |
|  | **Actions** 556/19**Action:** Clerk to ask Cllr Maggie McEwen for an update – whether Highways will officially close the south entrance of Gutterage Lane.563/20Community Land Plots**Action:** Plot 4 leave until the end of January – bring back to Council Feb.**Action:** Clerk to chase tenant of plot 2 for payment and tenancy agreement.564/20**Action:** Clerk to demand the precept of £11,619 from Epping District by 31st Jan deadline.**Action:** Clerk to make minuted changes and present the final budget to the Council 4th Feb.**Action:** Clerk to look into the Legal cover offered by EALC as a member567/20**Action:** Clerk to request a road sweep of Gutterage lane |
| 5 | **Matters for Report** |
|  | 1. Community Land Plots
2. EALC donation for Chief Exec leaving present
3. Feedback - Essex Police engagement workshop 22nd Jan – Cllrs Marion Frances & Colleen Atkinson
4. Cleaning Road Signs
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| 6 | **Finance** |
|  | 1. Transactions Jan / Feb 2020

|  |  |  |
| --- | --- | --- |
| Kirsty McArdle, Clerk | Clerk duties Jan 20 | £ |
| SA Village Hall Assoc | Hall hire for Feb meeting | £ |
| Michael Rix | Hedge Trimming | £ |

1. Budget 2020/21 (appendix 1)
 |
| 7 | **Projects** |
|  | 1. History project
2. Security meeting - Tues 24th March 2020, 7pm Village Hall

Name changed to **‘It’s Your Neighbourhood’**1. Security
2. Neighbourhood Watch,
3. Neighbourhood Planning project,
4. Footpaths group,
5. RHS supported Gardening Club
 |
| 8 | **Planning** (Development Control & Enforcement Team) |
|  | (appendix 2)* Planning Decisions December
* Planning Applications received January
* Oak Hill Green
 |
| 9 | **Essex CC** (Highways, flytipping, vegetation, pavements, potholes etc anything ‘street scene’) |
| 10 | **Open Forum** |
| 11 | **Time & Date of next meeting**Tuesday 3rd March 2020. 7:15pm, Village Hall, Stapleford AbbottsEveryone is welcome  |