***STAPLEFORD ABBOTTS PARISH COUNCIL***

c/o Kirsty McArdle, Parish Clerk

The Cow Shed, Bons Farm, Stapleford Rd, Stapleford Abbotts RM4 1RP

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I hereby summon the Members of Stapleford Abbotts Parish Council to full meetings of the Parish Council taking place at 7:15pm in the Village Hall, Stapleford Abbotts on Tuesday 7th January 2020

Kirsty McArdle

Clerk to the Parish

21st Jan 2020

**AGENDA**

**Village Hall, Tuesday 4th February 2020**

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| 1 | **Apologies for Absence** |
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| 2 | **Declarations of Interest** |
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| 3 | **Minutes of last Meeting: January 2019** |
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| 4 | **Matters Arising** |
|  | **Actions**  556/19  **Action:** Clerk to ask Cllr Maggie McEwen for an update – whether Highways will officially close the south entrance of Gutterage Lane.  563/20  Community Land Plots  **Action:** Plot 4 leave until the end of January – bring back to Council Feb.  **Action:** Clerk to chase tenant of plot 2 for payment and tenancy agreement.  564/20  **Action:** Clerk to demand the precept of £11,619 from Epping District by 31st Jan deadline.  **Action:** Clerk to make minuted changes and present the final budget to the Council 4th Feb.  **Action:** Clerk to look into the Legal cover offered by EALC as a member  567/20  **Action:** Clerk to request a road sweep of Gutterage lane |
| 5 | **Matters for Report** |
|  | 1. Community Land Plots 2. EALC donation for Chief Exec leaving present 3. Feedback - Essex Police engagement workshop 22nd Jan – Cllrs Marion Frances & Colleen Atkinson 4. Cleaning Road Signs |
| 6 | **Finance** |
|  | 1. Transactions Jan / Feb 2020  |  |  |  | | --- | --- | --- | | Kirsty McArdle, Clerk | Clerk duties Jan 20 | £ | | SA Village Hall Assoc | Hall hire for Feb meeting | £ | | Michael Rix | Hedge Trimming | £ |  1. Budget 2020/21 (appendix 1) |
| 7 | **Projects** |
|  | 1. History project 2. Security meeting - Tues 24th March 2020, 7pm Village Hall   Name changed to **‘It’s Your Neighbourhood’**   1. Security 2. Neighbourhood Watch, 3. Neighbourhood Planning project, 4. Footpaths group, 5. RHS supported Gardening Club |
| 8 | **Planning** (Development Control & Enforcement Team) |
|  | (appendix 2)   * Planning Decisions December * Planning Applications received January * Oak Hill Green |
| 9 | **Essex CC** (Highways, flytipping, vegetation, pavements, potholes etc anything ‘street scene’) |
| 10 | **Open Forum** |
| 11 | **Time & Date of next meeting**  Tuesday 3rd March 2020. 7:15pm, Village Hall, Stapleford Abbotts  Everyone is welcome |