***STAPLEFORD ABBOTTS PARISH COUNCIL***

c/o Kirsty McArdle, Parish Clerk

The Cow Shed, Bons Farm, Stapleford Rd, Stapleford Abbotts RM4 1RP

Tel: 07864564504, Email: StaplefordAbbottsParishCouncil@gmail.com

I hereby summon the Members of Stapleford Abbotts Parish Council to full meetings of the Parish Council taking place at 7:15pm in the Village Hall, Stapleford Abbotts on Tuesday 7th January 2020

Kirsty McArdle

Clerk to the Parish

23rd Dec 2019

**AGENDA**

**Village Hall, Tuesday 7th January 2020**

|  |  |
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| 1 | **Apologies for Absence** |
|  |  |
| 2 | **Declarations of Interest**  |
|  |  |
| 3 | **Minutes of last Meeting: December 2019** |
|  |  |
| 4 | **Matters Arising**  |
|  | **Actions** 556/19Clerk to ask Cllr Maggie McEwen for an update – whether Highways will officially close the south entrance of Gutterage Lane. |
| 5 | **Matters for Report** |
|  | 1. Councillors Marion Francis & Colleen Atkinson – feedback from Neighbourhood Planning meeting 5th Dec 19
2. Community Land Plots
3. Clerk
 |
| 6 | **Finance** |
|  | 1. Transactions Dec 2019 / Jan 2020

|  |  |  |
| --- | --- | --- |
| Kirsty McArdle, Clerk | Clerk duties Nov 19 | £451.52 |
| SA Village Hall Assoc | Hall hire for meetings  | £30 |
| Colleen Atkinson | Storage etc  | 62.91 |

1. Budget 2020/21 (appendix 1)
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| 7 | **Projects** |
|  | 1. History project
2. Security meeting - Tues 24th March 2020, 7pm Village Hall

(includes Neighbourhood Watch, Neighbourhood Planning project, forming a Footpaths group)  |
| 8 | **Planning** (Development Control & Enforcement Team) |
|  | Details on appendix 2* Planning Decisions November
* Planning Applications received December
 |
| 9 | **Essex CC** (Highways, flytipping, vegetation, pavements, potholes etc anything ‘street scene’) |
| 10 | **Open Forum** |
| 11 | **Time & Date of next meeting**Tuesday 4th February 2020. 7:15pm, Village Hall, Stapleford AbbottsEveryone is welcome  |