***STAPLEFORD ABBOTTS PARISH COUNCIL***

c/o Kirsty McArdle, Parish Clerk

The Cow Shed, Bons Farm, Stapleford Rd, Stapleford Abbotts RM4 1RP

Tel: 07864564504, Email: [StaplefordAbbottsParishCouncil@gmail.com](mailto:StaplefordAbbottsParishCouncil@gmail.com)

I hereby summon the Members of Stapleford Abbotts Parish Council to full meetings of the Parish Council taking place at 7:15pm in the Village Hall, Stapleford Abbotts on Tuesday 7th January 2020

Kirsty McArdle

Clerk to the Parish

23rd Dec 2019

**AGENDA**

**Village Hall, Tuesday 7th January 2020**

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| 1 | **Apologies for Absence** |
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| 2 | **Declarations of Interest** |
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| 3 | **Minutes of last Meeting: December 2019** |
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| 4 | **Matters Arising** |
|  | **Actions**  556/19  Clerk to ask Cllr Maggie McEwen for an update – whether Highways will officially close the south entrance of Gutterage Lane. |
| 5 | **Matters for Report** |
|  | 1. Councillors Marion Francis & Colleen Atkinson – feedback from Neighbourhood Planning meeting 5th Dec 19 2. Community Land Plots 3. Clerk |
| 6 | **Finance** |
|  | 1. Transactions Dec 2019 / Jan 2020  |  |  |  | | --- | --- | --- | | Kirsty McArdle, Clerk | Clerk duties Nov 19 | £451.52 | | SA Village Hall Assoc | Hall hire for meetings | £30 | | Colleen Atkinson | Storage etc | 62.91 |  1. Budget 2020/21 (appendix 1) |
| 7 | **Projects** |
|  | 1. History project 2. Security meeting - Tues 24th March 2020, 7pm Village Hall   (includes Neighbourhood Watch, Neighbourhood Planning project, forming a Footpaths group) |
| 8 | **Planning** (Development Control & Enforcement Team) |
|  | Details on appendix 2   * Planning Decisions November * Planning Applications received December |
| 9 | **Essex CC** (Highways, flytipping, vegetation, pavements, potholes etc anything ‘street scene’) |
| 10 | **Open Forum** |
| 11 | **Time & Date of next meeting**  Tuesday 4th February 2020. 7:15pm, Village Hall, Stapleford Abbotts  Everyone is welcome |